

Events

by Residence Inn



Relax



Renew



Recharge

Burbank Downtown



Welcome to Events by Residence Inn

When you're organizing a business meeting or planning a special event for your family and friends, no hotel makes you feel like you are planning in your own home like Residence Inn by Marriott. With flexible meeting spaces, customized catering and reliable audio-visual services, you can hand select the options to make your event a success. And, our devoted staff of hospitality professionals will be there to help you with your choices along the way.

We have enclosed sample menus, pricing and space plans to help you get started. If you are looking for something special, please do not hesitate to ask. Our team is dedicated to making your event a success.

Looking forward to seeing you soon,

The Residence Inn Team



Burbank Downtown





breakfast

continental | \$14.50

10 person min

european roast coffee and/or decaf
fresh squeezed orange juice
bagels w/cream cheese & jams
assorted breakfast pastries
fresh fruit

hot breakfast | \$19.50

10 person min

european roast coffee and/or decaf
fresh squeezed orange juice
scrambled eggs or scrambled egg white*
breakfast meat: Choice of 2*
maple bacon, turkey bacon, sausage or ham
bagels w/cream cheese & jams
or assorted breakfast pastries
fresh fruit

*egg whites \$1.00 extra per person

*extra meat \$.75 per piece



Burbank Downtown





breaks

AM break | \$8

whole fruits

bottled water

regular & decaffeinated coffee and
selection of hot teas

PM break | \$7

(choice of either classic or healthy)

classic

assortment of freshly baked cookies

healthy

low calorie granola bars

**breaks include: bottled waters, regular &
decaffeinated coffee & selection of hot teas*



lunch



Lunch | \$24
10 person min

*includes: choice of bread, salad, starch,
entrée, vegetarian entrée (optional),
& dessert*

bread | choice of one

focaccia, homemade biscuits, corn bread, french,
sour dough, or sweet rolls

salad | choice of one

mixed green salad w/ balsamic vinaigrette
crisp asian salad w/ fried wontons & sweet
sesame dressing

spinach salad w/ honey-wheat croutons &
honey mustard dressing

classic caesar salad w/ fresh parmesan & garlic
croutons



Burbank Downtown





lunch cont'd

starch | choice of one

roasted garlic mashed potatoes
orzo rice pilaf
penne pasta w/ fresh tomato basil
roasted red potatoes
five cheese baked macaroni and cheese

entrée | choice of one

chicken | bbq, teriyaki, lemon rosemary garlic, picatta, parmesan, mandarin orange, lemon-pepper kebabs, marsala or honey mustard

fish / grilled salmon, seared tilapia, swordfish kebabs or shrimp kebabs

beef | grilled tri-tip, marinated kebabs, beef tips sautéed w/ onions, teriyaki skewers flank steak w/ chimichurri sauce, or 6oz. Filet mignon*

**filet mignon \$4.00 extra per person*



Relax



Renew



Recharge

Burbank Downtown





lunch cont'd

vegetarian entrée |
*optional: portioned to # of vegetarians served per meal. **choice of one***

vegetable lasagna, eggplant parmesan,
stuffed peppers or stuffed cabbage
grilled veggie sandwich
or tofu/vegetable kebabs



dessert | includes

homemade chocolate chip cookies &
triple fudge brownies



Relax



Renew



Recharge

Burbank Downtown





lunch

gourmet deli platter | \$24 10 person min

*includes: kaiser rolls, mixed green salad w/
balsamic dressing, lettuce, tomato,
red onion, pickles, potato salad or pasta
salad, swiss & cheddar cheese,
pepperoncinis, mayo, mustard, cookies
& brownies*



deli meat | choice of 3

roasted turkey, smoked ham,
albacore tuna,
roast beef, corned beef, or veggie

*sandwiches are not pre-assembled





dinner

dinner | \$29
10 person min

*includes: choice of bread, salad,
starch, side, 2 entrées,
vegetarian entrée (optional),
& dessert*

bread | choice of one

focaccia, homemade biscuits, corn bread, french,
sour dough, or sweet rolls

salad | choice of one

chopped vegetable salad w/ balsamic
vinaigrette

chopped buffalo mozzarella salad
w/ belgian endive, avocado & creamy balsamic
spinach salad w/ honey-wheat croutons &
honey mustard dressing

classic caesar salad w/ fresh parmesan & garlic
croutons



Relax



Renew



Recharge

Burbank Downtown





dinner cont'd

side | includes

sautéed garden vegetables

entrée | choice of two

chicken | bbq, lemon rosemary garlic, italian style w/ mozzarella. picatta, marsala, spinach & brie stuffed, or honey mustard

fish | romano encrusted salmon, baked halibut, baked stuffed shrimp, grilled swordfish w/ sun dried tomato caper butter

pork | mustard crusted pork loin chops, cornbread stuffed pork chops w/ peach compote or grilled olive oil & herb marinated pork

beef | pot roast, grilled rib eye, stuffed flank steak w/ gorgonzola & spinach, mozzarella stuffed meatloaf wrapped in bacon (pork or turkey), beef tips sautéed w/onions or 6 oz. filet mignon

**filet mignon \$4.00 extra per person*



Relax



Renew



Recharge

Burbank Downtown





dinner cont'd

vegetarian entrée |
optional: portioned to # of vegetarians served per meal. choice of one

vegetable lasagna (red or white sauce),
eggplant parmesan
stuffed cabbage or stuffed peppers
vegetable jambalaya
tofu vegetable casserole



dessert | includes

chocolate pound cake w/ cream cheese icing,
homemade oatmeal raisin cookies



Burbank Downtown





platters, snacks & beverages

fruit platters |

(melons, grapes, berries, oranges, pineapple, apples)

small mixed fruit platter \$45 | 10-20 ppl
medium mixed fruit platter \$60 | 20-40 ppl
large mixed fruit platter \$85 | 60-80 ppl

cheese platters |

(goat, sharp cheddar, jalapeno jack, swiss, gouda, herb dill)

small cheese platter \$65 | 10-20 ppl
medium cheese platter \$125 | 20-40 ppl
large cheese platter \$205 | 60-80 ppl

baked brie w/ fruit preserves, fresh grapes
& crackers \$55 | 10-15 ppl

choose from

apricot w/ toasted slivered almonds
cherry w/ toasted pistachios
cranberry orange w/ toasted walnuts



Relax



Renew



Recharge

Burbank Downtown





platters, snacks & beverages cont'd

garden vegetable crudité's | *(w/ herbed dip)*

(carrots, celery, radishes, asparagus, baby zucchini, baby potatoes)

<i>small</i> crudité's \$60	serves 10-20
<i>medium</i> crudité's \$85	serves 30-50
<i>large</i> crudité's \$110	serves 60-80

jumbo shrimp cocktail |

<i>small</i> shrimp platter \$125	serves up to 25
<i>medium</i> shrimp platter \$240	serves up to 50
<i>large</i> shrimp platter \$485	serves up to 100



beverages |

unsweetened tropical ice tea	\$4.50 per person
fresh lemonade	\$4.00 per person
ice tea & lemonade (split)	\$4.50 per person



Relax



Renew



Recharge

Burbank Downtown





ala carte menu

snacks /

\$1.85 per piece | homemade cookies –
chocolate chip, peanut butter cup,
oatmeal raisin, & sugar

assorted pastries |

\$2.25 per piece

fruit platter |

\$3.50 per person | fresh assorted fruits



beverages |

\$2.50 ea | soda

\$2.50 ea | bottled water

coffee | \$30 – serves 16 ppl

\$70 – serves 40 ppl

hot tea | \$30 – serves 15 ppl

iced tea | \$3.50 per person

juice | \$20 – serves 6-8 ppl

apple, cranberry, orange



Relax



Renew



Recharge

Burbank Downtown





residence inn packages

residence inn morning / \$19
continental breakfast w/ AM break

mid-afternoon boost | \$29
lunch w/ PM break

taken care of | \$49
continental breakfast w/ AM break
lunch & PM break



Burbank Downtown



audio visual equipment



flipchart, easel & markers	\$35
portable tripod screen	\$50
lcd projector	\$200
dvd player	\$50
32" tv w/ cart	\$100
microphone & podium	*please contact the sales coordinator for pricing

- *smaller pull-down screens are also available in the boardroom and each of the two meeting rooms. TAKE 2 features an in-room screen that comes down from the ceiling. All included in the room rental*
- *burbank boardroom features a built-in 60" flat screen LCD, included in room rental*
- *built-in white boards in boardroom and meeting rooms, included in room rental*



Considerations

General Information and Policies

Food and beverage must be purchased and served by the hotel. Printed menus are for general reference and our event staff would be happy to customize menus to meet your specific needs. Menu pricing is subject to change.

Guarantees

In order to make your meeting a success please confirm your guaranteed number of guests 3 days (72 hours) prior to your event. The expected number will act as the final guarantee number if the guarantee number is not received.

Service Charge and Tax

All food and beverage are subject to a 24% service charge and 9.75% State Sales Tax.

Shipping

If shipping materials to the hotel, please include the company/ group name, event manager and date of meeting on the outside of the package. The hotel cannot assume responsibility for the damage or loss of merchandise sent for storage.

